

## How to Prepare the Abstract File

An editable abstract template will be available on the Elettra Web site. This template will adhere to the following instructions and specifications.

Abstracts are limited in length to one page. The total width of the abstract (including title and author list) must not exceed 16.5 cm (6.5 inches) and the height must not exceed 22.5 cm (9 inches). Please use A4 paper. The abstract should have 22.5 mm margins on each side and 36 mm margins top and bottom. All text and figures (if any) should fit within these margins.

The required parts of the abstract are its title, the list of authors, affiliations with addresses, and the text, in that order.

Use of figures with captions is encouraged. Please note that we will be using black and white; any photos should be high-contrast black and white. Figures should be oriented so that one can read them with the page right-side-up, and preferably at the bottom of the page. All figures should be cited in the text by number (Figure 1, Figure 2). Captions for figures should be sufficient to explain the figures without the need for reference to text.

Do not use multiple columns unless you are using tall, narrow figures, in which case you may wrap text around the figure caption. Times and Times Bold are the main text fonts; Symbol font may be used for special characters, and Helvetica for labels within figures (axis labels, etc.). Please use square brackets [1] for reference citations.

### **Style Specifications**

- **Title:** 14-point Times Bold, one blank line after.
- **Authors:** 12-point Times, centered, name of presenting author underlined.
- **Author affiliation:** 10-point Times, centered, one blank line after.
- **Body text:** 12-point Times, preferably left aligned and right-justified single spacing, with a blank line between paragraphs. New paragraphs should be indented.
- **Captions:** 10-point Times, preferably left aligned and right-justified.
- **References:** 12-point times, single spacing, indent lines after first line of each reference.